

Cemetery use only: Approved _____

Section _____ Lot(s) _____ Grave(s) _____

WOODVALE UNION CEMETERY MEMORIAL PERMIT APPLICATION FORM

This form must be submitted to Woodvale Cemetery and approved **PRIOR** to fabrication of a memorial. Woodvale Cemetery is not responsible for not allowing a memorial to be placed in the cemetery that has not been pre-approved.

PURCHASER

Name _____ Name of Deceased _____

Address _____ Relationship to Deceased _____

City, State & Zip Code _____ Telephone _____

Grave Site Location: Section _____ Lot(s) _____ Grave(s) _____

By signing below, I am confirming that I have the right and permission to mark this grave as the legal next-of-kin and/or purchaser or owner of the grave or graves and that I have read Woodvale Union Cemetery's memorial rules and regulations. I understand that Woodvale Cemetery is not responsible for damage to memorials or other decorations for any reason including but not limited to normal cemetery maintenance such as mowing and interments. This memorial is the sole property of the lot holder, insurance on memorials is recommended and may be obtained as a rider on a homeowner or rental insurance policy.

The foundation fee is **NOT** included in the cost of memorial. An invoice will be mailed to the customer for the foundation fee upon approval of rendering. Payment can be made by check or credit card over the phone.

Purchaser Signature _____ Date _____

MONUMENT DEALER

Monument Company Name _____ Telephone _____

Salesperson or Agent's Name _____

Material (check one): Granite _____ Bronze _____ Other (describe) _____

Stone Color: _____ Litho infill color (if applicable) _____

Flush Size: Length _____ Width _____ Height _____

Other: _____

Monument Size: Length _____ Width _____ Height _____

Base Size: Length _____ Width _____ Height _____

Pillow Size: Length _____ Width _____ Height _____

Other: _____

Slant Size: Length _____ Width _____ Height _____

Base Size: Length _____ Width _____ Height _____

Miscellaneous: _____

The monument company is responsible for submitting a drawing or rendering of the memorial to Woodvale Cemetery with this completed form for approval.

Applications and renderings can be emailed to woodvale@sbcglobal.net (preferred), or faxed to 1-440-826-4774.

The drawing or rendering must include dimensions as well as any etchings, inscriptions, epitaphs, photos, litho or other design elements. **Any changes to originally approved rendering or drawing will require a revised rendering to be resubmitted for approval.** By signing this application, the monument company certifies that this memorial is made entirely of first-grade material and guaranteed to be free from all flaws, defects and that the workmanship will be of the highest standard. Should the memorial not comply in full with Woodvale Cemetery's rules and regulations, the memorial must be brought into conformity or be removed by the monument dealer at the request of the cemetery management within (3) three days of the request.

Note: All monument dealers must check in at office before 3:00 P.M. with a list of memorials that are being delivered and/or set. Memorials can only be set Monday – Friday 8:00 A.M. – 4:00 P.M.

Signature _____

Monument Company Representative

Revision: August 8, 2023